



Minutes of the Annual Conference 2011 held at The Woolacombe Bay Hotel
24th and 25th November 2011

Present: E Gregroy (Chair), D Barrett, S Bellworthy, B Berks, A Boxer, N Bradford, S Brewer, N Bright, R Bullock, A Cox, H Cunningham (Thursday), J Davis (Thursday), J Dolan (Thursday), K Greenslade, P Hanratty, M Hope, J Lamb, S Loader, R Locker, M Lunn (Friday), S McBride, J McCarthy, H Millard, K Nelson, S Pickhaver (Thursday), P Sheehan (Thursday), M Snowden, S Summerill, M Reader.

Apologies: V Cole, N Dalton, S Mills, K Milton, P Phelps, P Scutt, W Sides, K Tyrrell, C Waldron, S Watson.

1. Welcome:

EG thanked everyone for attending the Conference. He welcomed Stuart Satinet and Mike Soton, from the South West leadership Centre, who would be the independent facilitators during the Conference. The overall aim of the Conference 2011 being to consider future development of the TLP recognising that the educational landscape has changed considerably since the original aims were agreed in 2008.

2. Purpose of the TLP - Blue Sky thinkng:

2.2 Stuart Satinet introduced himself and outlined his background in primary education, and his current role in consultancy with NPQH, National College and working with schools. Mike Coton outlined his background in the secondary sector and his work with partnerships.

2.3 During the current period of change members were asked to focus on: 'where is the TLP' and 'where do you want the TLP to go' in order to meet the needs of children within the TLP.

Two quotes were projected for consideration:

- 'If we are all thinking the same thing someone is not thinking.' General Paton.
- 'A dream you dream alone is only a dream.' John Lennon

2.4 SS and MC explained that they would help TLP members to think, re-shape and look forward. Members working in groups were tasked to consider:

- Where are we now
- Where would we like to be
- How might we get there

- What are our priorities
- How will we work together
- Next steps.

4.3 Areas identified as working well included:

- CPD
- Systems/mechanisms in place
- Children focussed activities, eg carnival
- Informal support
- Inset days and 'knock on' effects from events

4.4 Areas of missed opportunity were identified as:

- Collaboration between primaries and all secondary schools
- Aims and purposes are blurred
- Structure too big
- Gifted and talented - maximise personal development for staff and provision for children
- TLP appears very introverted and cosy: need to look at other LPs for good practice
- Potential for drawing down further funding
- Need to develop deputies to ensure sustainable leadership and succession planning
- Understanding of roles between primary and secondary, cross phase transfers.

3. Identifying Priorities for the TLP

In order to identify a highly effective TLP and what activities should be undertaken members were asked to consider:

- What are the benefits to being part of the TLP for the headteacher/individuals/ teams that provide services to others
- What are the benefits for a headteacher/school seeking support from the TLP?
- Where should the priorities lie
- What is feasible
- What do you want to see happening
- How will pupils benefit from engagement in the TLP
- Are there particular groups of pupils which should be targeted
- Are there particular areas of learning where schools can cooperate
- Which area of expertise can be shared
- Where is there good agreement.

4. Key Priorities for the TLP:

The two core strands of **Teaching and Learning** and **Leadership and Management** were recognised as being central to the future development of the TLP.

The key priorities were agreed as:

- a. High quality teaching and learning across the whole of the TLP.
- b. Developing leadership and management skills in staff and pupils.

- c. Primary and secondary collaboration.
- d. Equal opportunity for all children to access resources.
- e. Develop opportunities for staff in all areas to meet and share information.
- f. Collective responsibility.

5. **Common Purpose for the TLP:**

This was agreed as:

Working collaboratively through challenge and support to ensure high quality education; improving the life chances of all children within the TLP.

6. **Timeline for 2012:**

In order to further the identified priorities and purpose for the TLP a timeline of activities was proposed for 2012:

Month:	Actions / Activities:
January	<ul style="list-style-type: none"> • Secondary links to visit primaries • Establish programme for NQTs ready to start in September • Middle leaders training at Castle School • S2S Cohorts 1 & 2
February	<ul style="list-style-type: none"> • Heads of feeder schools to meet with secondaries to identify priorities • Develop school councils / set up where there are none • Staff meetings to consider Excellent Teaching, outcomes collated by Task & Finishing Group in May • TLP to be on Governor agenda
March	<ul style="list-style-type: none"> • Termly feedback via Newsletter • Governor meeting with TLP • Identify training needs • School Councils - secondaries working with primaries
April	<ul style="list-style-type: none"> • Re-launch event for TLP - schools sign up to Charter • S2S Cohort 3 • Spring moderation discussion across phase Y2 & Y6
May	<ul style="list-style-type: none"> • Course for Senior Leaders - coaching • Excellent Teaching Task & Finishing Group outcomes
June	<ul style="list-style-type: none"> • Moderation - meeting of representatives from Y2 & Y5 who bring an agreed range of evidence
July	<ul style="list-style-type: none"> • Develop TLP Schools /Parliament • Celebrating children - evening event
September	<ul style="list-style-type: none"> • NQT programme begins • Coaching across TLP schools to start
November	<ul style="list-style-type: none"> • Annual Conference - Review and Evaluate

7. **Thanks:**

NBT proposed a vote of thanks for Stuart and Mike for helping to guide members through the process of re-evaluating the TLP. Members endorsed this with a round of applause.

BUSINESS AGENDA:

8. Chair:

8.1 Members had been notified prior to the Annual Conference that EG wished to stand down as Chair and nominations for a successor had been invited. RB stated that EG had held the position of TLP Chair for four years and members should honour his request to stand down. He also suggested that no person should serve as Chair for more than two years. Members were asked to notify AB if they would be prepared to volunteer for the role of Chair or Vice-Chair.

8.2 EG agreed to remain as Chair until the next Day Conference on 9th February 2012. EG advised that SS was currently considering the role of Chair but this would need to be clarified with his Head. It was also noted that JL and MS had volunteered to join the Steering Group.

8.3 AB advised that the Constitution would need to be amended to defer the appointment of the Chair in February.

9. Minutes of the Meeting held on 11th and 12th November 2010:

The Minutes of the Annual Conference held on 11th and 12th November 2010 were signed as a correct record.

10. TLP Information:

EG advised that updated membership lists had been placed on tables and members were asked to inform MR of any discrepancies and changes.

11. S2S Support:

Members were asked to advise HC/MR of good supply teachers who may be able to help during in supporting schools on a long term basis.

12. PFSAs:

HM encouraged Heads to respond to the PFSA Review under the Compact as this would give Heads the opportunity to comment of the future role of PFSAs. HM stated that the PFSAs had expressed their preferred option would be to remain under the umbrella of the TLP. HM requested that copies of responses be forwarded to her.

13. Data Analysis:

Copies of the Data Analysis undertaken by MH were tabled. This interim schedule had been based on the responses of sixteen primary schools. The remaining primary schools were asked to submit their details to MH in order to complete the analysis.

14. Funding:

MH advised that a balance of £1,050 remains to be allocated from the GIAG funding. An application for £40k for PFSAs to organise seasonal activities through the year had been made. An application for Sports Partnership funding had also been made.

15. Training Requests:

Requests for training should be addressed in the first instance to MH. She advised of a Fire Extinguisher Course on 19th January which has nine available places. A two-day Paediatric Training course would be organised if there was sufficient interest.

16. Olympics:

RB advised members of a planned Olympics style event to be held at Blackbrook Pavilion on 23rd May for Year 5 children (9:30am to 2:45pm). Countries will be assigned to schools and schools may email RB with their preferred country.

17. Conclusion:

In his summing up EG thanked everyone for contributing to the achievement of a positive and constructive outcome to the Conference. He thanked AB, MR, MH and HM for their roles within the TLP, and also thanked the Chairs of the Working Groups and members of the Steering Group for their dedication at driving forward TLP initiatives with many positive outcomes.

18. Dates for Next Meetings:

The dates below are currently in the TLP diary 2012:

Term:	Date:	Time:	Meeting:	Venue:
Spring	Thursday 26 th January	09:30 - 12:30	Steering Group	Bishop Fox's
Spring	Thursday 9 th February	09:00 - 15:00	Day Conference	Queen's CC
Spring	Tuesday 6 th March	09:00 - 15:00	Day Conference	Racecourse
Spring	Thursday 3 rd May	09:30 - 12:30	Steering Group	Bishop Fox's
Summer	Monday 21 st May	TBA	Olympic Flame	Taunton
Summer	Tuesday 22 nd May	09:30 - 12:30	Action Groups	TBA
Summer	Thursday 23 rd May	09:30 - 14:45	Y5 Olympics	Blackbrook
Summer	Thursday 14 th June	09:00 - 15:00	Day Conference	Racecourse
Summer	Thursday 28 th June	09:30 - 12:30	Steering Group	Bishop Fox's
Autumn	Thursday 22 nd & Friday 23 rd November		Annual Conference	Woolacombe