

The Taunton Learning Partnership

Minutes of TLP Conference 2010

11th and 12th November 2010 at The Woolacombe Bay Hotel, Woolacombe, Devon.

Present: E Gregory (Chair), M Amos, D Barrett, S Bellworthy, J Bevans, S Biddles, N Bradford, S Brewer, N Bright, R Bullock, A Cox, J Davis (Friday), B Dennis (Thursday), K Greenslade, P Hanratty, T Hanratty, E Hedges, R Hunt, M Lunn, S McBride, J McCarthy, K Milton, K Nelson, S Pickhaver (Thursday), P Sheehan, M Snowden, S Summerill, S Watson (Thursday), A Boxer (TLP Coordinator), M Hope (CPD Coordinator), H Millard (Behaviour Coordinator), M Reader (secretary).

Apologies: B Berks, S Billington, H Cunningham, N Dalton, S Mills

Actions:

1. Welcome:

The Chairman welcomed members to this Annual Conference, especially the newly appointed Headteachers and the two Deputy Headteachers.

2. Minutes of Annual Conference 2009:

The Minutes of the Annual Conference held on 12th and 13th November 2009 were signed as a correct record.

3. Election of Officers

The following appointments were unanimously agreed:

- a. Chair - Eddie Gregory
- b. Vice-Chair - Nigel Bright
- c. Treasurer - Karan Robertson, Bishop Fox's.

4. Constitution:

The TLP Constitution was agreed without change.

5. Finance Report:

In the absence of the Treasurer it was agreed that the Finance Report would be reviewed by the Steering Group and distributed to members after the meeting.

KR

6. Chairman's Address:

- 6.1 EG extended thanks to the members of the Steering Group, to the Secretary and to the finance teams for their support during the past year.
- 6.2 EG stated that during this Conference members would be asked to review the TLP aims and consider how to move the TLP forward during the current economic climate and to make positive changes for the children and young people in the Taunton area.
- 6.3 The key message from the recent LA review is to introduce new staffing and funding measures for 2012. The consultation period during December and January is an opportunity for the TLP, together with SASH and SAPHTO, to contribute towards the new organisational structure. EG

encouraged members to consider what they would like their schools, the TLP and the LA to look like and to focus effort and energies together working for the future. He stressed that in looking forward it is important that the TLP is optimistic and confident from the start.

6.4 EG advised that in looking towards the future it must be noted that, apart from Behaviour funding which is ring-fenced, TLP income comes from school subscriptions and based on the current level of funding and commitments the TLP could only remain self-funding for a further eighteen months.

6.5 Members were asked to identify the essential components needed to run TLP schools, responses included:

- PFSAs
- Buildings /grounds maintenance
- Legal
- H&S
- HR
- Admissions
- ICT
- SEN
- Supply
- SIMS
- Education Attendance Officer.

6.6 To encourage and concentrate focus on the future of education an inspirational video of the Sir Ken Robinson presentation at TED2010 was shown

7. Reports from Action Groups:

The Chair thanked the Action Groups for their continued involvement and effectiveness in the work of the TLP. He invited reports from the Chairs of the Action Groups.

7.1 Report from the INSET 2010 Group -

Following a successful Inset Day feedback had included:

- Hold Inset day at start of half term or in September so that ideas can be implemented whilst fresh in the mind.
- Topic to be more general rather than one subject, eg teaching and learning or behaviour.
- Need to increase public awareness of the achievements of the TLP.
- Attendees preferred that there was no key note speaker and enjoyed the game challenge.
- Need to identify and include at an early stage which groups of staff from the secondary sector should be invited.

7.2 **Report from the CPD Group -** On behalf of BB, MH gave a powerpoint presentation on the key priorities of the group and how these had been achieved:

- To meet national initiatives: achieved through paediatric training (16 schools), safer recruitment (10 schools shared training), and internet safety training.
- To share good practice: achieved through the regular meetings of Deputy Heads, EYFS and maths groups.
- Behaviour: 21 schools have attended attachment theory training and 65 staff from 18 schools signed up for Mid Day Supervisor Training.
- The In-house Skills for Life training by Wendy Stevens has been undertaken at 7 schools by 62 staff, with more schools waiting to join.
- ICT, Moving and Handling and Talk 4 Writing training has been successful.
- Schools are taking advantage of the 25% contribution towards cost where approved training is shared across at least two TLP schools.
- A questionnaire was tabled for completion by members to identify training needs. The appointment of the CPD Coordinator in 2010 will ensure that future training needs can be assessed, national priorities identified and sustainability opportunities developed to address funding.

7.3 Report from the Behaviour and Attendance Group.

- a. PH gave a summary of the training and initiatives rolled out during the year: nurture training, Forest School, Attachment and Resilience Training, TLP Library, continuation of the anti-bullying initiative, the sharing of good practice, transition programme for vulnerable pupils with Playing for Success, training/network opportunities for Lunchtime Supervisors and Attendance letters with the LA.
- b. In looking at future foci HM advised that the group will be looking at funding, LA Behaviour consultation outcomes, Targeted Mental Health in schools and Speech, Language and Communication (SLCN).
- c. HM stated that 2011 is to be the year of SLCN. SLCN has a profound and lasting effect on children's lives and affects their health, staying safe, behaviour, educational achievement and success in education and employment. The Speech, Language and Communication Framework (SLCF) is a clear, comprehensive framework of the competences required by practitioners to support speech, language and communication skills in children and young people. The competences are set out across eight strands in four graded stages - the first being the skills and knowledge that everyone in the children's workforce should have, and the later stage relates to specialised learning at a postgraduate level. Further information including the free audit tool can be found at:
<http://www.communicationhelppoint.org.uk> .

Members agreed that this important subject be the theme for the INSET Day 2011.

- 7.4 Report from the Learning Vision Action Group - MA outlined proposals to enhance the Year6/Year7 transition programme. The weakness and concerns of the current system were identified as: primary schools 'lost' pupils once they had attended the two induction days, vulnerable children were not making successful transitions, pupils worried during the long gap between inductions days and the start of term. The proposal is to provide more support to children during transition and to give taster sessions followed by 4 or 5 induction days at the end of term, with revised project work and supporting booklets of information. The secondary schools agreed to discuss further the viability of these proposals and how they could be introduced. It was noted that for change to be successful all schools must support the initiative.

8. Future funding and role of the TLP:

Members discussed in groups how the funding and future role of the TLP could be progressed.

- 8.1 In looking at funding for the sustainability of the TLP it was proposed that a business manager be appointed to be proactive in identifying funding streams. Agreed that AB to discuss with members in the secondary sector whether existing Business Managers would be able to help with the identification of funding streams for the TLP.

AB

- 8.2 In looking at the future role of the TLP the following proposals were noted:
- a. Make communications more effective to share ideas and resources.
 - b. Appoint a specialist who can advise on provision of services.
 - c. Upskill existing teachers to manage SEN better.
 - d. Share staff on similar lines to ASTs.
 - e. A legal representative to attend meetings where appropriate regarding SEN children.
 - f. Carry out an audit of Education Psychologist provision.
 - g. Share School Development Plans through the learning platform, or similar.
 - h. To be clear about the aspects of the curriculum supported by TLP schools.
 - i. Coordinate CPD and INSET days.
 - j. SENCO coordination.
 - k. Share school business managers.
 - l. Commitment to local provision, eg Tone School Sports Partnership (TSSP). PH asked members to consider which aspects of the TSSP are valued and they would like continued. The response was unanimous in requesting for festivals and central venue leagues

9. Action Groups 2010/2011

A list of the Action groups and members is attached to these minutes. Agreed that the Action Groups and their key targets for this year to be:

- a. Behaviour and Attendance - Chair: Peter Hanratty
Key targets: Anti-Bullying and SLCN.
- b. Learning Vision - Chair: Mike Amos
Key targets: Transition, Curriculum Statement and Sports.
- c. CPD - Chair: Barbara Berks
Key targets: sharing websites, CPD focus, projects and hubs.
- d. Children Who Need More - Chair: Nicki Bradford
Key targets: Special needs, SEN Audit, local services and SENCO/SEN hotline.

10. Sir Ken Robinson - Changing Paradigms:

A second short recording was shown of a presentation by Sir Ken Robinson Ph.D on Changing Paradigms which had been animated by the Royal Society of Arts. The clip promoted divergent thinking and members re-formed into their new Action Groups to consider the way forward.

The links to view the videos shown at today's meeting can be found on the website:

[http://www.tauntonlearningpartnership.org/iWeb/Taunton Learning Partnership/TLP Conference 2010 HOME.html](http://www.tauntonlearningpartnership.org/iWeb/Taunton_Learning_Partnership/TLP_Conference_2010_HOME.html)

11. INSET 2011 - Next Steps

- Agreed that the theme would be a celebration of achievements to reflect the 2011 year of communication.
- Behaviour Group to coordinate the INSET day.
- Alternative venues be sought to hold the event on Monday 31st October 2011.

12. Behaviour and Attendance Group - Next Steps

- Involve pupils in preparation of an anti-cyber bullying charter.
- On-line audit to identify needs and prepare a calendar of events for the year of communication.
- INSET 2011 (as above).

13. Learning Vision Group - Next Steps

- To move forward the enhancement of the Y6/Y7 transition policy with a possible introduction across all secondary schools in 2012.
- To look at the primary curriculum 'Learning Debate'.
- Ask every school to show the video Sir Ken Robinson - Changing Paradigms.

14. CPD Group - Next Steps

- Encourage a SENCO Group to meet regularly and share good practice.
- To trial a one-off meeting of Year 6 teachers to share good practice.
- Training to involve everyone.

15. Children Who Need More - Next Steps

It is proposed that termly meetings of SENCOs be held to prepare core policy procedures to operate across all schools. This to include training, core entitlement, up-skilling of class teachers and above all to be collaborative.

16. Next Steps

During the Conference several proposals were made to move the TLP forward. The following issues were noted for consideration through the Steering Group:

- Public relations - to increase public awareness of the work done through the TLP. It was further suggested that another 'carnival day' be considered, or to make use of a vacant shop in the town centre.
- Involve and consult school councils on activities and events, eg e-safety, transition. SB suggested using Holway Park as a venue for a meeting of school councils.
- Involve the wider community in the future of schools in the TLP.
- Improve links within the TLP between primary and secondary sectors, eg consult secondary schools on changes in the primary curriculum.

17. Conclusion:

EG thanked everyone for attending the Conference. The coming year would provide many challenges and would need a huge commitment from members. The TLP must continue to be optimistic to ensure positive changes in developments. Members were asked to refer to the following link to view papers and items discussed at the Conference:

[http://www.tauntonlearningpartnership.org/iWeb/Taunton Learning Partnership/TLP Conference 2010 HOME.html](http://www.tauntonlearningpartnership.org/iWeb/Taunton_Learning_Partnership/TLP_Conference_2010_HOME.html)

18. Dates for Next TLP Meetings:

** denotes amended dates.

Term:	Date(s):	Time:	Meeting:	Venue:
Spring	Tuesday 18 th January **	9:00 - 12:30pm	TLP Action Groups Morning	Queen's Conference Centre
Spring	Thursday 27 th January	9:00 - 12:30pm	TLP Steering Group	Bishop Fox's
Spring	Thursday 10 th February	Heads Consultation LA / SAPHTO / SASH		
Spring	Thursday 17 th March	9:00 - 4:00pm	TLP Day Conference	Taunton Racecourse
Spring	Thursday 31 st March	9:30 - 12:30pm	TLP Steering Group	Bishop Fox's
Summer	Thursday 5 th May	9:30 - 12:30pm	TLP Steering Group	Bishop Fox's
Summer	Thursday 26 th May	9:00 - 12:30pm	TLP Action Groups Morning	Taunton Racecourse
Summer	Thursday 16 th June	9:00 - 4:00pm	TLP Day Conference	Taunton Racecourse
Summer	Thursday 30 th June	9:30 - 12:30pm	TLP Steering Group	Bishop Fox's
Autumn	24 th & 25 th November **	Two days	Annual Conference	Woolacombe Bay Hotel

TLP 2010/2011

Membership of Action Groups / Steering Group

Behaviour & Attendance Group / INSET 2011	
Chair	Peter Hanratty
	Trevor Aveere-Beeson
	Steve Baker
	Jane Bevans
	Simon Billington
	Jim Castle
	Annette Cox
	Heather Cunningham
	Neil Dalton
	Simon Pickhaver
	Helen Millard

Children Who Need More Group:	
Chair	Nicki Bradford
	Sue Brewer
	Karen Milton
	Kirsti Nelson

CPD Group	
Chair	Barbara Berks
	Deborah Barrett
	Ralph Bullock
	Kim Greenslade
	Jan McCarthy
	Simon Mills
	Moira Hope

Learning Vision Group:	
Chair	Mike Amos
	Stuart Bellworthy
	Nigel Bright
	Jason Davis
	Roger Hunt
	Mark Lunn
	Shirley McBride
	Mike Snowden
	Steve Summerill
	Sarah Watson

STEERING GROUP:	
Chair	Eddie Gregory
Vice-Chair	Nigel Bright
	Mike Amos
	Barbara Berks
	Alan Boxer
	Nicki Bradford
	Peter Hanratty
	Moira Hope
	Helen Millard
	Steve Summerill